



[FAQs](#)

What is QUEST TOKYO?

We are a new business, launched in April 2018, offering tutoring and a range of educational services to the Japanese and international community.

Services include preparation for school entrance exams, support for children with special educational needs, overseas study consultancy and advanced Japanese after school programs. 1:1 and small group tutoring in a range of subjects is a popular request.

Where is QUEST TOKYO located?

QUEST TOKYO is located in the western part of central Tokyo. Our office meeting space is:
Aoyama Palacio Tower, Level 11
3-6-7 Kita-Aoyama, Minato-ku
Tokyo, Japan 107-0061

Do applicants need qualifications or experience?

Teachers should have a recognised teaching qualification, either a UK qualification, such as a B.Ed. or PGCE, or a home country equivalent qualification that allows you to teach. Those without teaching qualifications must have experience in a specialist area and preferably teaching experience in that area.

Where do you advertise?

We advertise on our website, TeachApply, Facebook and LinkedIn.

How do I apply?

Please complete the application form and upload your cover letter and recent photograph through TeachApply. Incomplete applications will not be considered.

Please resize photographs before uploading (800x600px or smaller is fine)

Can I apply from overseas?

We do not currently recruit staff from overseas.

I am not British, can I apply?

Yes.

When will I hear back from you?

You should get an email response within a few days acknowledging receipt of your application. We will then only contact short-listed candidates.

Where will I be interviewed?

Interviews will take place at the QUEST TOKYO office meeting space in Kita Aoyama.

Do you cover interview travel expenses?

No.

What benefits are available?

The benefits for local-hire, part-time staff, in addition to salary, are:

- Employee insurance
- Daily commuting allowance

Does QUEST TOKYO sponsor visas for non-Japanese staff?

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株式会社 QUEST TOKYO

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No, all applicants must have a valid visa and be eligible to work part time in Japan. We will support applicants applying for work permits.

I am a dependent, can I work at QUEST TOKYO?

Yes, with a work permit you will be able to work for a maximum of 28 hours per week.

Do I need to be able to speak English?

Yes, the language base at QUEST TOKYO is English therefore a high degree of proficiency in spoken and written English is required.

Do I need to be able to speak Japanese?

This is not necessary unless you are applying for a part time Japanese teaching position, though of course it is always beneficial in Japan!

What checks are done on applicants?

We take safeguarding very seriously and look for DBS (Disclosure & Barring Service) or ICPC (International Child Protection Certificate) checks, or national equivalent where possible. We will conduct a candidate check through 'First Advantage' and also ask for at least two references.